

Request for Proposal

Nigeria Researcher-Justice Innovation Lab

Introduction

The Hague Institute for Innovation of Law (HiiL) is an organisation dedicated to people-centred justice. Head-quartered in The Hague, with hubs in West Africa, East Africa and The Middle East, we implement integrated country programmes focused on increasing access to justice. We collect and analyse citizen data on justice needs, we research best practices in the justice sector, we run innovation programmes to support startups (Justice Accelerator) and to develop new solutions (Justice Innovation Lab), and we engage with justice sector stakeholders. Our programmes enable people and institutions to prevent or resolve the most pressing justice issues.

HiiL is looking for a researcher to support the preparatory phases of the Lab. The researcher will conduct research to support the enhancement of HiiL's understanding of the relevant legal and policy framework and institutions that drive, regulate and serve as obstacles to the prevention and resolution of land and family in Nigeria with a focus on Ogun State. Additionally, the researcher will also undertake a mapping of innovations and key interventions in land/family justice in Nigeria.

Background

The Hague Institute for Innovation of Law (HiiL) is implementing a multi-year programme on advancing people-centred justice in Nigeria. Under the programme, HiiL will implement a Justice Innovation Lab (the Lab) to develop a bankable project proposal for increasing access to justice in Ogun State, Nigeria. The Justice Innovation Lab will build upon the Justice Transformation Goals that were formulated as an outcome of Civil Justice Transformation Lab that convened 25 high-level stakeholders to improve the civil justice journeys and experiences of people in Ogun State, and thus improve the ease of doing business. The Lab will take place over a course of 4 design sessions wherein a group of 20-25 key justice stakeholders will come together to design an innovative and financially sustainable game-changer to prevent and improve the resolution of land and family problems in Ogun state, Nigeria.

Context

For decades, Ogun State has been a place of interest for investors to set up and conduct business. As a satellite state of Lagos – Nigeria's largest commercial hub – Ogun State plays an important role in the economic and justice development of Africa's most populous nation. Business and justice are not usually viewed from the same perspective yet here they are inextricably connected. In an effort to improve the civil justice journeys and experiences of Nigerians, and thus improve the ease of doing business in Ogun State, in 2021 HiiL initiated a series of stakeholder dialogues (Justice Transformation Labs) to offer meaningful ideas on how to make the justice sector affordable, accessible, and easy to understand. The Justice

Transformation Strategy Document was developed as an outcome of the transformation process and identified 4 goals along with the game changing pathways to achieving them. The Justice Innovation Lab will be implemented in Ogun State to operationalise the pathways identified through developing an innovative and financially sustainable innovation.

Objectives and Methodology

- To map national and state-level legal, regulatory and policy frameworks and institutions relevant to the prevention and resolution of land/family problems in Nigeria (with a focus on Ogun state)
- Identify the key actors, power relations and trends in land/family justice in Nigeria with a view to conducting a stakeholder mapping.
- Develop a portfolio of innovations on land/family justice in Nigeria, including an analysis of what works and lessons learned

The researcher will use a combination of desk research and qualitative interviews.

Deliverables

Deliverables	Details
<p>Legal, Policy and Regulatory Mapping</p>	<ul style="list-style-type: none"> • Identify and analyse key national and governorate-level legal, policy, and regulatory frameworks and institutions pertaining to land/family justice in Nigeria (with a focus on Ogun) • Develop an organogram of the governance structures regulating land /family justice in Ogun state <p>Timeline: 4 weeks</p>
<p>Stakeholder Mapping</p>	<ul style="list-style-type: none"> • Identify key actors, power brokers and trends pertaining to land/family. This should include national, state, local and international actors (donors). • Compile a stakeholder mapping of key stakeholders in Ogun State including an analysis of their relevance and influence to the Lab and its outcomes <p>Timeline: 3 weeks</p>
<p>Innovation Portfolio</p>	<ul style="list-style-type: none"> • Identify innovations relevant to land/family justice in Nigeria • Conduct an analysis of “what works” and “what does not” <p>Timeline: 3 weeks</p>

Profile of the contractor

The contractor is experienced in working with various research methods. The contractor knows the legal profession and is not afraid to expand research to other fields of work. The contractor speaks and writes English on a professional level (B1 or higher).

The professional background of the contractor is in the legal- or social sciences field. The contractor has a network that includes various legal professionals in Nigeria.

Researcher Requirements:

- A bachelor's degree in law, social science, international relations, or similar
- A Master's degree is preferable.
- At least 5 -7 years of experience in the research field.
- Sound understanding of research methodologies.
- Interest and Knowledge of the socio-political scenes and context in Ogun State.
- Considerable proficiency in Google Workspace Office.
- Problem-solving skills and critical thinking skills
- Practical experience in database management.
- Excellent verbal and written communication skills

Timeline

We ask for a commitment of 16 hours per week. Regular check-ins on progress with Zainab Malik Program Manager, JIL are included.

The proposed time period for the engagement is 3 months. Note that the timing may shift due to the pandemic or political developments.

Remuneration

The remuneration for this opportunity is a lump sum of **up to 3500 EUR inclusive of VAT.** payable in three tranches and upon successful delivery of the work.

The proposal

We kindly request you to submit your CV, portfolio with examples of 2 previous assignments and a quotation for providing the services outlined above.

Proposals may be submitted on or before 26 May 2023 **at 17:00 hrs (CET)** only through email to the following email address: zainab.malik@hiil.org and with the subject line: "JIL Nigeria Researcher/proposal/name of company/individual" .

Tender details

The tender details are as follows:

Date publication RFP	12 May 2023
Deadline for submissions	26 May 2023 at 17:00 hrs (CET)
Deadline for questions	20 May 2023 at 17:00 hrs (CET)
If any, submit questions in writing to: zainab.malik@hiil.org	
Questions will be answered through: zainab.malik@hiil.org	

Proposals shall be submitted in English, signed by the company/individual, and with the subject line: "Name of company/Individual". All proposals must be accompanied by a CV and an overview with examples of 2 previous research.

EVALUATION

The criteria for awarding contracts resulting from this tender are based on "best value for money". For the purpose of all tenders, Hiil defines "best value for money" as:

a complete assessment of technical, organisational and pricing factors (quality, previous experience, reputation, delivery time, and other criteria related to the specifics of the research project).

Technical evaluation (total points =100) (counts for 70 %)

To be technically acceptable, a proposal must meet or exceed the requirements and specifications in the Request for Proposals as listed below.

The following specifications will be considered :

Technical criteria	Documents required	Max score
A proposal that demonstrates experience conducting legal and policy research in Nigeria	Proposal	100

Only proposals that score a minimum of 80 points for the technical evaluation will go to the commercial evaluation.

Commercial evaluation (total points=100) (counts for 30%)

Commercial criteria	Documents required	Max score
Cost/competitiveness	Price quotation for services offered	100

Award of contract

The RFP does not commit HiiL to award a contract or pay costs incurred in the preparation or submission of proposals or costs incurred to make necessary studies for a proposal, or to procure services or goods. Any proposal will be considered as an offer made by the bidder and not an acceptance by the bidder of an offer made by HiiL. No contractual relationship will exist between HiiL and the bidder until the conclusion of a written contract document signed by an authorized representative of HiiL and the successful bidder.

Notification of contract award

HiiL will notify the successful bidder of the decision on their proposal in writing as soon as possible after the tender has been opened.